

YEARLY STATUS REPORT - 2020-2021

Part A			
Data of the	Data of the Institution		
1.Name of the Institution	SRI DASARI NARAYANA RAO GOVERNMEN DEGREE COLLEGE FOR WOMEN		
Name of the Head of the institution	DR.P.SOBHA RANI		
• Designation	PRINCIPAL		
Does the institution function from its own campus?	Yes		
Phone no./Alternate phone no.	08814222128		
Mobile No:	9949084030		
Registered e-mail	dnrjkc@gmail.com		
Alternate e-mail	dnrgdcw@yahoo.co.in		
• Address	Behind Municipal Office		
• City/Town	Palakol		
• State/UT	Andhra Pradesh		
• Pin Code	534260		
2.Institutional status			
Type of Institution	Women		
• Location	Semi-Urban		
• Financial Status	UGC 2f and 12(B)		

Name of the Affiliating University	Adikavi Nannayya University
Name of the IQAC Coordinator	Dr.G.Sailaja
• Phone No.	08814222128
Alternate phone No.	9493382141
• Mobile	9493382141
• IQAC e-mail address	iqacdnr2021@gmail.com
Alternate e-mail address	dnractivities@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.sridnrgdcw.ac.in/user files/agar%202019-20(5).pdf
4. Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.sridnrgdcw.ac.in/user files/academic%20calender%202020- 21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	В	2.50	2016	17/03/2016	16/03/2021
Cycle 1	В	2.50	2011	17/03/2011	21/03/2016

6.Date of Establishment of IQAC

02/07/2007

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
RUSA	2.0 UNDER COMPONENT 9	RUSA	2020-21	1 CRORES

8.Whether composition of IQAC as per latest NAAC guidelines • Upload latest notification of formation of IQAC IQAC View File

, and a second	WOMEN	
9.No. of IQAC meetings held during the year	9	
 Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		
11.Significant contributions made by IQAC dur	ing the current year (maximum five bullets)	
1.Conducted FDP for teachers in online teaching pedagogy 2.Monitoring and evaluating teaching and learning process 3. Conducted internal departmental audit 4. Encouraged students to participate in District level seminars and competitions 5. conducted IPR webinar, Motivated staff to pursue research activity		
12.Plan of action chalked out by the IQAC in th Quality Enhancement and the outcome achieved	•	

Plan of Action	Achievements/Outcomes
Provide orientation to first year students	Programme wise orientation is provided to students
Encourage staff and students to attend OC/RC/conference/seminars	Many of the faculty members participated.
Conduct remedial classes	conducted
organize career guidance programs and other extension activitiesties	Job melas • Guest lectures • NYK Youth convention • English Speaking Skills Day.
Utilization of spoken tutorial certificate courses	163 students completed certificate courses offered by spoken tutorilal, IIT Mumbai
conduct FDP on online teaching learning, awareness programs	daily period wise and teacher wise class recorded and Webinar on Climate Change • AIDS awareness programme •

13. Whether the AQAR was placed before statutory body?

Yes

• Name of the statutory body

Name	Date of meeting(s)
STAFF COUNCIL	30/03/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	26/02/2022

Extended Profile

1.Programme

1.1

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<u>View File</u>

2.Student

2.1

Number of students during the year

File Description	Documents
Data Template	<u>View File</u>

2.2

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<u>View File</u>

2.3

Number of outgoing/final year students during the year

File Description	Documents
Data Template	<u>View File</u>

3.Academic

3.1

Number of full time teachers during the year

File Description	Documents
Data Template	<u>View File</u>

3.2

Number of Sanctioned posts during the year

Extended Profile		
1.Programme		
1.1		3
Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template		<u>View File</u>
2.Student		
2.1		294
Number of students during the year		
File Description	Documents	
Data Template		View File
2.2		234
Number of seats earmarked for reserved category State Govt. rule during the year	as per GOI/	
File Description	File Description Documents	
Data Template		View File
2.3		70
Number of outgoing/ final year students during the	ne year	
File Description	Documents	
Data Template		View File
3.Academic		
3.1		17
Number of full time teachers during the year		
File Description	Documents	
Data Template		View File

	WOME
3.2	1
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<u>View File</u>
4.Institution	
4.1	14
Total number of Classrooms and Seminar halls	
4.2	0
Total expenditure excluding salary during the yealakhs)	ar (INR in
4.3	84
Total number of computers on campus for acader	mic purposes

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Adikavi Nannaya University, Rajahmahendravaram. The courses offered for B.A, B.Com(Gen), B.Com(CA)& B.Sc are designed by the University and APSCHE (Andhra Pradesh State Council for Higher Education). The college being an affiliated college follows the academic calendar framed by the affiliated university. The college interweaves Activity plan provided by the Commissioner of Collegiate Education with the university academic calendar. The college adheres to the guidelines laid down by the State Government and the university in designing curricular and teaching learning practices. Principal and staff takes initiation for effective implementation of curriculum, co-curricular and extension activities through institutional curriculam plan, maintain departmental plan of action, teaching diary and synopsis. The institution drafts a specific timetable for the effective delivery and transaction of the curriculum. The Boards of Studies of the university change the syllabi periodically keeping in view of the needs of employment

orientation. Remedial sessions are conducted for the benefit of slow learners. Faculty members are encouraged to participate in workshops, seminars and conferances. During COVID pandemic, online teaching methods were introduced. The college provided G suite for teaching online and internet access 24/7. To monitor teaching all the staff members upload their classes in OTLP app.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://docs.google.com/document/d/liUuRc3 Ww7VETzFnoeIPAQRdg6KnlyNuc/edit?usp=sharin g&ouid=106952716895737481795&rtpof=true&sd =true

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute is affiliated to Adikavi Nanayya University ,implements curriculum prepared by the BoS. The institute has developed a structured process for implementing the curriculum. Based on it academic calender, departmental activity plans are prepared by departments.IQAC prepare institutional plan which includes all the departmental activities. HOD prepares the class timetable, and course plan for the semester. The course plan containing class timetable, semester calendar, syllabus is given to all the students and in college website. The designated faculty meets the students after the last University examination, reviews , discusses with them about the next semester. Faculty members revise the Course Outcomes of their courses, and prepare/update their lecture materials. The syllabus is enriched by adding contents beyond syllabus, to ensure achievement of the COs. Faculty members also prepare assignments and case studies in advance. They also prepare a question bank of their courses. Resources like relevant websites and e-resources are made available for advanced learners. By way of obtaining feedback IQAC monitors all the academic activities. During the pandemic, though the academic calendar is disturbed, all precautions and suggestions given by UGC and affiliated university are followed to maintain quality of teaching and examinations by using blended methods.

File Description	Documents
Upload relevant supporting documents	<u>View File</u>
Link for Additional information	https://docs.google.com/spreadsheets/d/1cm K_q8WZQj6jTlguJqxRywXvLINyTA0E/edit?usp=sh aring&ouid=106952716895737481795&rtpof=tru e&sd=true

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

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1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

9

File Description	Documents
Any additional information	<u>View File</u>
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

286

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

79

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Courses offered in the college integrate issues related to gender, environment , sustainability, human values , professional ethics . Environmental protection, tree plantation and other sustainable development programs are taken care of by N.S.S. Every year N.S.S. units undertake a host of activities in the nearby vicinity and in the adopted villages. N.S.S. organizes various environment related programs including tree plantation, plastic free drive, poster competition, etc. Various activities like quiz and poster preparation, talks are organized to create awareness about nature etc.,.The college has taken active participation in Swatchch

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Bharat Summer Internship. The college takes efforts for integration of ethical and human values through extra-curricular activities. Politics department help to inculcate human values among students. National festivals like Independence Day, Republic day, Gandhi jayanthi, Dr B.R.Ambedkhar Jayanthi etc., are as a platform to enlivent patriotic, moral values. Major gender issues are focused and addressed through different activities in the college by Women Empowerment Cell.On the eve of Azadiki Amruth Mahotsav, a Central Govt. initiative on the eve of independence of 75 years., all the departments had chalked out programs and implemented.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<u>View File</u>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	<u>View File</u>
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

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1.3.3 - Number of students undertaking project work/field work/ internships

95

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<u>View File</u>
Any additional information(Upload)	<u>View File</u>

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	https://www.sridnrgdcw.ac.in/userfiles/SSS <u>%202020-21.pdf</u>

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

234

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

121

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college conforms to the egalitarian outlook of education for all. It caters the higher educational goals of the women students . The college conducts in every possible measure, strives to enhance the learning levels of its students. The students are counseled, guided ,oriented at the time of admission to create awareness about the course, mode of internal assessment, end exams, curricular,co-curricular activities, rules and regulations . At the beginning of each course teachers asses the learning levels of the students in the class, their knowledge about the course and accordingly special programmes for advanced learners and slow learners are planned. Remedial classes are conducted for slow learners. In the CBCS system, students have liberty to select course subjects based on their core competence. The teachers from all departments counsel the students regarding the scope of different courses being offered as well as provide guidance in relation to the student's competence. Teachers remain available in college to clear the doubts and counsel the students even on a one

to one. Advanced learners are encouraged to become class mentors. Extension lectures and exposure , industrial units, power projects, diversity rich areas, geographical sites etc. are also executed by various departments.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<u>View File</u>

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
294	17

File Description	Documents
Any additional information	<u>View File</u>

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College encourages student-centric learning through various methods such as brain storming, teachback sessions, peer teaching, Jam Session, Group Discussions, Quiz competitions, Presentations, Plickers quiz Project work in participative learning and problem solving methodologies. Students are given individual projects, assignments for focusing on self-study and to encourage independent learning. Different student support systems like Library, Computer Lab, Reading Room, ICT based classrooms .Students are trained for Basic Life skills like First Aid, Self Defense, Personal Hygiene. Beyond the classroom, college gives importance to overall development of students through extracurricular, cocurricular, field based Projects etc., . The objective of student centred activities outside the classroom is to engage students as much as possible in learning procedures that require more than reading . Students are taken for study tours of interest in order to get familiar with the field. These activities play an integral role in allowing a practical outlook from absorption of information. The College provides for congenial environment for learning during academic sessions and creating a safe space to relax, interact, collaborate, nurture their talents

and leadership capabilities. To increase the concentration in various activities, the college has framed many clubs like the Cultural Committee, Sports Committee, Red ribbon club.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Keeping in mind the peer team suggestion No.3 of 2016, the college authorities strengthend the ICT. Faculty members use ICT technology to improve the teaching and learning process. Different softwares available online is integrated with teacher's explanation and students are encouraged to learn and practice through interactive activities using LCD projectors, computer/laptops/digital class rooms. During pandemic, by providing G suite to all staff members, class work was engaged online and uploaded in Bhartpadhe. , E- mails, Whats App group, Zoom and Google classrooms are used as platform to communicate, provide material, conduct tests, upload assignments, make presentations, address queries, mentor and share information. Science faculty organise individual quiz using plickers online tool. These applications are also used to provide online education during the covid-19 situation. 24/7 wifi facility is also available in the campus. Zerox facility is also available in the library. Syllabus is made available on the college website. Student attendance, feedback are also received online from the students and faculty members. LMS portal designed by CCE is provided to students as additional learning resource. Spoken tutorial offered by IIT, Mumbai is an additional opportunity provided by the college to students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.sridnrgdcw.ac.in/userfiles/USA GE%200F%20ICT%20TOOLS.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

66

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The composition of internal examinations forms one fourth of the evaluation. Internal and practical tests are conducted at appropriate time with respect to calendar of examinations fixed by the Adikavi Nanayya University, Rajamahendravaram. Time tables and notifications of Internal assessment are circulated in the classrooms, displayed on notice boards, and uploaded on official website of the college. The teachers help students in grasping the correct essence of the questions asked, wherever such an inquiry is raised. If any error is found or is communicated, necessary corrections are duly made by the concerned and correct information is passed to the university accordingly.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	https://docs.google.com/spreadsheets/d/1vA bTEbljHIg2wHRVoz4 huUvGHco65ca/edit?usp=sh aring&ouid=106952716895737481795&rtpof=tru e&sd=true

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institute takes the highest care in making the examination system fool proof. Grievance, if any, are immediately addressed. Most of the grievances related to the examination are received after declaration of results by the Adikavi Nanayya University, Rajamahendravaram. The errors in their results like marks of the internal assessment, attendance sheets, error in the bio-data etc. are immediately addressed, corrected and quickly disposed for onward submission to university by the convener, examination committee. Staff members concerned are instructed for due care and cooperation for the quick disposal of student grievances at their respective quarters. The close and continuous communication is maintained by the Coordinator Examinations with the university authorities for disposal of queries, explanations and doubts if any. As per internal practical tests are concerned, if any student pin points any academic discrepancy in the conduct of tests, the concerned teachers wholeheartedly show their concern and attention in addressing the student grievances.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Institute has well defined learning outcomes. The vision and mission of the institution emphasizes on promoting value education through motivated trained faculty to prepare the students to accept the challenges of globalization. The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses, which includes following; Hard Copy of

syllabi and course/programme Outcomes are available in the respective departments for ready reference to the teachers and students. Copy of Curriculum and Outcomes of Programs and Courses are also uploaded on the college website.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	http://sridnrgdcw.ac.in/userfiles/COS%2020 20-21.pdf
Upload COs for all courses (exemplars from Glossary)	<u>View File</u>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has a systematic process of collecting and evaluating data on programme and course outcomes. Assessment for the course-level is done through continuous assessment having a particular weightage depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. The evaluation is rigorous. It is done by adjoining the marks acquired by the students to their corresponding Course Outcomes. Besides weightage for the end semester Examination (Both written examination and Practical examination) depending upon course type is also used for the process.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

34

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File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	https://drive.google.com/file/d/13DPY3pFaU K1-RgTtmao6_qMGuhvtSI1F/view?usp=sharing

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://sridnrgdcw.ac.in/admin/uploads/news/9347SSR%20SERVEY2021.p

RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

- 3.1.2 Number of departments having Research projects funded by government and non government agencies during the year
- 3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<u>View File</u>
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings during the year

5

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college partakes the spirit of service by imbibing service activities along with the curricular goals. The College regularly conducts extension activities in the Villages around Palakol aiming at the weaker sections of the societies. These programmes bridge the Higher Education Institutions with the society. This will transform the outlook of the students and inculcate leadership qualities in the youth. They will form an integral part of character and groom good administrators, responsible citizens with moral behaviour and of future. Such citizens help in nation building. The NSS units conducted the various extension activities in the academic year 2020-2021. Our NSS volunteer actively and enthusiastically assisted the service activities. The volunteers of the college NSS units disseminated awareness regarding the covid-19 pandemic in most of the villages. Posters were pasted on public places where people were given information related to use of face masks, Maintaining the Social distance , Sanitization, Use of hand wash etc. Our NSS volunteers distributed the masks among the People and motivated to follow the Covid-19 Protocol.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1c4djqqb4w oe2Rmd6JwE6g4u Wv8l08CK/view?usp=sharing
Upload any additional information	<u>View File</u>

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

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3.3.2.1 - Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	No File Uploaded

- 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	<u>View File</u>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

- 3.3.4 Number of students participating in extension activities at 3.3.3. above during the year
- 3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the-job training, research etc during the year

12

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Creation and utilization of congenial environment enhances the effectiveness of teaching and learning activity. The institute ensures adequate availability and optimal utilization of physical infrastructure in order to create an environment of excellence in education through technologically innovative educational tools. The beginning of the academic year need assessment for replacement/up-gradation/addition of the existing infrastructure is carried out based on the suggestions from Heads of the departments, after reviewing course requirements, computerstudent ratio, working condition of the existing equipment. The Time Table committee plans ahead for all requirements regarding the availability class rooms/labs , laboratories, furniture and other equipment.

Distinguished features of the College include the following:

- The college ensures optimal utilization of the resources by encouraging innovative teaching learning practices like, LCD projectors, smart boards etc. Regular workshops are conducted for optimal deployment of infrastructure.
- For science stream, utilization of infrastructure is ensured through appointment of adequate staff.
- The available physical infrastructure is optimally utilized beyond regular college hours, to conduct co-curricular activities/extra-curricular activities, parent teacher meetings, Campus Recruitment Training classes etc.
- The college has upgraded IT infrastructure in view of the recent developments and change in technology to meet the teaching learning requirements.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution utilizes its resources to provide an environment

to its students where they are encouraged to excel in sports and extracurricular activities. This ensures a holistic development and an all-round personality development in students. Students are trained in sports under the guidance of a qualified Physical Educational Instructor. Systematic training and encouragement is provided to those students who show extraordinary skills in different sports. These students are selected through selection trials. They are trained and encouraged to participate in various level of competition including intra college events, interuniversity. Track suits and all sporting gear are provided to the students for events. Winner and runners-up teams are duly rewarded by trophies.

Yoga awareness Programme: Yoga Day is celebrated every year and this year a one day yoga awareness was conducted for the faculty and students by expert yoga trainer.

Cultural activities: we believes in all-round development of its students. It constantly encourages them to take part in extracurricular activities to spark their interests and cultivate leadership qualities as well as team spirit. Every year the college conducts cultural programs. An open Auditorium with a capacity of four hundred students is used for conducting different types of activities.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

At present our college has more than 20,000 books / We provided two daily new papers (two in telugu and one english) to enrich the students in their day to day general knowledge. TheLibrary automation is under process., and we expect it will be completed by the end of the academic year 2021-22. With the support of our Commissioner of Collegiate Education:AP:Vijayawada, long pending vacant post of Librarian is filled up with a guest faculty. With the proactive support from the senior librarian of SRR and CVR Govt.College,Vijayawada, our college library automation is geared up.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	https://drive.google.com/file/d/1IwwhNVu2N UwNIanvgm1VsA_dXfan2xQn/view?usp=sharing

4.2.2 - The institution has subscription for the E. None of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

- 4.2.3 Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)
- 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

nil

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

- 4.2.4 Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)
- 4.2.4.1 Number of teachers and students using library per day over last one year

4+25=29

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The other mainstay of the college is its infrastructural facilities. In tune with the changing technology, the college is upgrading its IT facilities in fulfilling its mission. The college IT infrastructure was upgraded when special financial assistance was accorded to the college in 2020. Interactive board, LCD Projector, Printers, high configuration PCs were installed in the college. Smart classrooms equipped with interactive board, LCD projector, Digital Podium with inbuilt system, microphone system and speakers were installed. The whole college has been made wi-fi enabled 24/7. College is also availing the lease line internet facility from BSNL.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

4.3.2 - Number of Computers

84

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<u>View File</u>

4.3.3 - Bandwidth of internet connection in A. ? 50MBPS the Institution

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

- 4.4.1 Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)
- 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

nil

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college is committed to provide infrastructure to the maximum possible extent to enable quality and excellence in teaching, research and holistic development of the students. The subordinate staff of the college maintain infrastructure facilities such as classrooms, labs, virtual class rooms etc. Recognising the importance of ICT as a complementary process in Education the college is making continuous efforts to upgrade the software. The college is thankful to commissioner of collegiate education for providing virtual classroom. The college administration in coordination with the ICT committee makes plans and decides on strategies regarding this matter. A stock register is kept for the maintenance of equipment available by the respective HODs. As there is no regular librarian two faculty members are designated in charge to support and maintain library requirements. The college has an Indoor stadium and Gym facility which are efficiently maintained by the Physcial director with the help of

support staff. The sports committee members and students assist the PD in conducting sports .

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

- 5.1.1 Number of students benefited by scholarships and free ships provided by the Government during the year
- 5.1.1.1 Number of students benefited by scholarships and free ships provided by the Government during the year

277

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

- 5.1.2 Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year
- 5.1.2.1 Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

B. Any 3 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<u>View File</u>
Details of student progression to higher education	<u>View File</u>

- 5.2.3 Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)
- 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution is committed to groom the students all round personality by creating a system of representation which paves way for inculcating responsibility and accountability. We established student council and its aim is to provide a platform to the participates in the administrative, academic and cultural activities of the institution. The college has an active student union and students are nominated as members of various committees. The student union is formed on merit basis. A third year student who scored the highest aggregate for the last 2 years is nominated as the chairperson. There are various office bearers in the student council who facilities the operational work of the committee. The student council along with class representatives is sworn in to office at the investiture ceremony which is normally held as part of fresher's Day . The committee plans and executes events like Independence Day, Republic Day, Sports Day, Annual Day . Students play key role in making resolutions and taking remedial measures in Grievance Redressal, Women Empowerment , Literacy committee etc. Student mentor representative of IPR Cell encourages creation and innovation ideas, spreading awareness copyrights ,plagiarism and the significance of intellectual property rights .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

- 5.3.3 Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)
- 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has started the process of registering the Alumni Association. DNR College has been in the fore front in ensuring enhanced participation of alumni so as to receive better inputs, which in turn helps the overall development of the institution. The college has an Alumni association which is aware of the significance of giving back to ones alma mater. The college is constantly exploring new ways of engaging with alumni to promote its quality education. During informal visits and alumni meet they share their experiences with the students which boosts up their morale. Their activities include.

- Initiatives to promote alumni awareness, engagement and commitment to the alma mater.
- Assist current students in career planning and guides students in professional development.
- Remain constantly informed about the college and its activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<u>View File</u>

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is "College developing into an institution of excellence, a lighthouse of genuine, reliable and unbiased knowlegde, leading to enlightening of minds and help students to meet economic, social and environmental challenges and to become active participants in shaping the future world". The mission of the college is "To impart quality education for all round development of students".

- To foster interest in research and inquiry.
- To develop community sense through extension work.
- To inculcate moral values and leadership qualities among students.
- To promote peace and harmony for better work.
- This is being translated through effective governance.
- The collegeis headed by the Principal Various committees comprising members of staff are involved in curricular and co-curricular affairs and administrative functions
- . The heads of the departments are authorised to monitor the routine functions at the departmental level.
- An environment of equity and democracy is setup to conduct affairs in smooth and satisfactory manner.
- Online teaching, monitoring (LMS/Bharat Pade, using CFMS for financial transactions)On line admissions, on line scholarship. Online attendance posting through Jnanbhoomi portal are the new initiatives adopted.

File Description	Documents
Paste link for additional information	https://docs.google.com/document/d/1ZJuOvE dHhAyCloThwG76FjokRAauiKpN/edit?usp=sharin g&ouid=106952716895737481795&rtpof=true&sd =true
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college follows an ideal model of management which encompasses decentralization of authority and participation by all stake holders. The institution ensures transparency with a clear budgeting, auditing and appropriate accounting system in financial management. The college has a mechanism for delegating authority and providing operational autonomy to various functionaries to work towards decentralized governance system. CPDC, faculty, students, parents and alumni are encouraged to share their ideas, opinions and give suggestions regarding various issues and grievances during periodical meetings with the concerned stake holders.for instance, a staff meeting was conducted to discuss detailed course of action including financial implications and resolutions were taken. Afterwards, CPDC, college level committees and student council come together and chalk out action plan.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/perspective plan is effectively deployed

Students are admitted through online admission. JKC Career Guidance cell are constituted to provide all possible opportunities to students to choose appropriate career. The college has an excellent library which is periodically upgraded. . The college has a language lab and a computer lab with 30 systems each. Under RUSA we purchased 50 computers and arranged 4 digital class rooms to improve teaching . The college makes continuous efforts to promote research. Faculty forum of the college provides an excellent platform to facilitate open discussions which can help foster a more collaborative environment . The affiliating university frames the semester wise modules of examination and evaluation. The external assessment to internal assessment ratio is 75:25. During the semester there will be two mid tests for 15 marks each. The average of two tests will be taken for internal marks. Weightage will be given to co curricular and extracurricular activities. Since the college is an affiliated one, it has no autonomy to design curriculum . At the beginning of the academic year we prepare curricular plan. The aspects considered

for inclusion are: Quality enhancement and improvement in teachinglearning environment. Enhancement of student support systems to be more innovative.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our College is governed by Commissioner of Collegiate education, Higher Education Department, Govt of Andhra Pradesh., which has the responsibility to take care of all the colleges in the state of AP. However, the administration of Sri DNR Govt. Degree College for Women, Palakol is the responsibility of the Principal who is directly accountable to the Commissioner of Collegiate education, Higher Education Department, Govt of Andhra Pradesh. The Principal is involved in overlooking the implementation of plans of the College. She ensures that regular day to day operations are properly conducted, through feedback from conveners, teaching and non teaching staff. The Heads of Departments ensure that the plans communicated to them by the Principal are implemented systematically. The committees for curricular and co-curricular activities are formed at the beginning of the year and are assigned the tasks according to the institutional plans, that enhance overall development of students. The committees include Administrative Committees i.e., Examinations, Scholarships, Discipline, Sports, Admissions, Library, etc. For the smooth conduct of all administrative activities according to requirements of academic bodies and government rules, there are the committees headed by senior faculty to guide the functioning. A senior faculty is nominated as Vice Principal to look after the academic and administrative matters.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<u>View File</u>

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	<u>View File</u>
Any additional information	<u>View File</u>
Details of implementation of e- governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Sri DNR Govt. Degree College for Women, being a college of the Government of Andhra Pradesh Government offers many welfare schemes for all its employees. Summer vacation to both teaching and non-teaching staff, The order is issued by the CCE, higher education department, which is strictly followed by the college. The government has provided GPF, Ap Group Life Insurance Group Insurance scheme to the Staff (Teaching and Non -Teaching) of the College. This helps the staff at the times of need. Child care leave, Maternity leave, speacial casual leave for women employees, Provident fund for the employees of the college. Medical Insurance facility for the employees of the college. Casual leave of 15 days for the employees are the welfare schemes implemented and followed by the college. All COVID SOPs issued by UGC/State Govt.are followed in academic and administrative matters. During Covid pandemic staff are allowed work from home also. Staff who suffered from covid were also provided paid leave.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

- 6.3.2 Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
- 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

Annual Self Appraisal Report for teaching faculty. The institution monitors performance appraisal system through submitting of ASAR of the staff. The ASAR reflects the details of refresher / orientation course/ workshops etc. that the teacher attended

during a particular period as it is deemed mandatory for promoting in next grade. The stock of teaching performance is computed by reflecting the involvement of the teacher in curricular, cocurricular and extra-curricular activities. The evaluation of courses taught and average number of clock works in a week are computed. Due consideration is given to the evaluation of innovation for special contribution made by the teacher. The involvement in the welfare of students and community work is given due weightage for monitoring performance. During appraisal the teacher is given opportunity to pen down any special achievement made by him in the field of his subject, that can upgrade his overall performance. Teacher is given opportunity to note down the difficulties that he is facing while discharging his assignment. Not only this, his valuable suggestions/ measures are also sought for evaluating his observation for the betterment of Institution. The principal then grades the teachers on the overall report and recommends higher authorities for further action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has a well placed auditing system. The accountant general is the external auditor for the Government institutions. The audit team is deputed by CCE Or RJD performs the internal audits periodically for the funds released from various external bodies such as UGC, RUSA etc. shall be audited by the CA hired by the institution. Internal committees are formed to perform internal check of the amounts utilized. Financial audit of the accounts is an important process and is strictly followed by the Sri DNR Government Degree College for Women, Palakol. The college undergoes an external audit conducted by higher education department and Account General office. They verify and confirm all finance related documents. Report of audit is submitted to higher education department and AG office. In case of query, documents are sent to college for clarification. All the process in the college is strictly monitored by the principal. The copies of the audit are also preserved in the college for records. Depth

inspection was conducted by RJD during July 2021.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is run by the Government so the funds to be utilized are primarily allotted through the Higher Education, Department of Andhra Pradesh. Funds to be allotted for the institution go through the exercise of forming annual budget as per requirement. The same is being discussed with chief Accounts Officer / Financial Advisor for allotment of funds under different heads. The allotments are made to institution throughout financial year through the application of Budget Evaluation and Management System (BEAMS). Optimum end use of the funds is made as per the rules and regulations and is subjected to audit by the government. Within the institution funds are mobilized out of a specific percentage of the fee collected from the students. These funds are grouped under heading "Local Funds". These funds are utilized for the benefit of students and for meeting other minor expenses of the college. To ensure the optimum end use of these funds college development and purchasing committees are framed. RUSA FUNDS are utilized through a co.oridnator and members nominated by principal for equipment, books and for renovation and construction works

which are executed by APEWIC. (a state government constructing agency).

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/14fhmuIMbA -6sVoySpFNVo hNgo76m ez/view?usp=sharing
Upload any additional information	<u>View File</u>

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college conducted FDP to inculcate usage ICT, about the teaching online class using Zoom and conducted hands of practice. we conducted spoken tutorial for all students using the services of IIT Bombay. At about 300 students participated different online courses.

All the faculty members are encouraged and supported to participate in Orientation, refresher courses, Workshops, Seminars conferences.

- Teachers with Ph.D are also encouraged and motivated to act asresearch guides for the research schola
- The poor and needy students are provided with financial aid out of the college local fund.
- The college administration provides the transport facility to the needy students at the lowest possible bus fare.
- The college also provides platform for the students to participate in Intra-College and Inter-College level debates, competitions, Quiz.
- Regular meetings of IQAC are conducted under the chairmanship of Principal with the fixed agenda and suggestions are taken from all the members of IQAC for improvement and better implementation of curriculum.
- All the teachers are encouraged to use audio-visual teaching aids, for effective teaching-learning processes. Almost all the laboratories are provided with charts, models etc for effective teaching- learning process. LCDs are installed in smart classrooms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college is striving hard to introduce various initiative incorporating suggestions recommendations given by NAAC PEER TEAM. The college introduced B.Com(CA) in 2019-20 and M.Com course was provisionally sanctioned and will be started from the academic year 2022-23. The IQAC of the college, FDP to inculcate usage ICT tools in day to day teaching learning and evaluation and conducted hands of practice. After the completion of the 3 day FDP all the staff took classes on online mode, and the IOAC of the college monitored the classes and the links are enclosed herewith as attachments. Departments of Chemistry, Computer science, Commerce, Telugu and Physics conducted national online quizzes using google forms. As a second initiative of IQAC conducted spoken tutorial for all students using the services of IIT Bombay . At about 300 students participated different online courses like Suit writer, Suit impress, PhP with SQL etc and some of the completed and obtained certification from IIT Mumbai. In this regard we feel it is a privilege that 16 faculty members also completeted MOODLE LMS successfully using the IIT Mumbai, spoken tutorial platform.SSS suggested by NAAC is being implemented.

File Description	Documents
Paste link for additional information	https://www.sridnrgdcw.ac.in/userfiles/SSS <u>%202020-21.pdf</u>
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit

A. All of the above

recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://drive.google.com/file/d/1xfAx-LSrf nGHJludHdd-PeucjME9pku3/view?usp=sharing
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute believes in gender equality and makes effort towards Gender sensitization. It believes that educated girls are an asset not only for the college and family but also for the whole society.

- Women Empowerment Cell is led by a senior faculty. It is a good and healthy sign of academic work place that no pronounced complaint has been lodged by any girl student. Various moral and religious lectures from time to time, by scholars play a pivotal role in controlling any type of deviant behavior.
- Counseling: The female faculty in particular are advised to counsel girl students in class, library, common room to educate about sexual harassment either collectively or individually. The teachers are further instructed to counsel in cordial and cooperative manner so that senses of belonging and loving care prevail among the student. For personal hygiene awareness, lady doctorsare invited to interact with students .There is no report of ragging in the campus as it seems that the concept of ragging is completely erased from the minds of students. The ragging now is deemed historical and archived practice.
- Common Room: The College has a common room where first aid facility is provided.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1ZGtxCGz6a bkJsjieS7bGWGEwZbO5matY/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: For collecting the solid waste from nook and corner of the campus substantial number of dustbins are installed. Most of the waste collected is biodegradable. The minimal amount of non biodegradable is mostly burnt in pits. The biodegradable portion too is dumped in pits for decomposition over time. The solid biodegradable waste collected from the parks, play field after use of lawn mower and bush cutter is collected and dumped for decomposition to be used as a source of bio fertilizer. During the autumn season a large quantity of fallen dry leaves are collected and dumped to decompose for manure.

Liquid waste: All the liquid waste from washroom, bathroom is Collected into soakage pits through systematic drainage. Zero Percent leakage of waste water is ensured.

E- Waste management: The College has minimum e-waste. The waste if any is sold to vendors for recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of Bicycles/ Battery powered vehicles
- 3. Pedestrian Friendly pathways
- 4. Ban on use of Plastic
- 5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	<u>View File</u>

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio economic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. Commemorative days like Women's day, Yoga day also promote tolerance and harmony. Institute has code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students and employees are senitized about the constitutional obligations: values, rights, duties and responsibilities of citizens. 'Human Values and Professional Ethics' is taught as a skill course for all the first year students irrespective of their branch of study. It includes the value system and social obligations. The commemoration of days of national significance inculcates patriotism among the students. Republic Day is one such instance, where in the constitutional framework of India is

related with its qualities of sovereign, socialist and republic. The commemoration of the Constitutional Day signifies the obligation of every individual in the society about the duties and rights. The accommodative and broad frame work of constitution as a guidebook for the conduct of nation is explained to the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code C. Any 2 of the above of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for teachers, administrators students. and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To inculcate and create true spirit of Nationalisam.the institution organizes national festivals and birth/death anniversaries of the great Indian Personalities like Mahatma Gandhi, Dr..B.R.Ambedkar, Sarvepalli.Radhakrishna garu etc..Smt.JyothibapPula. Republic Day, Independence Day .,by including the activities in the Institutional Plan at the beginning of the academic year.

Special Committees consisting members of teaching faculty and students are formed to take up various activities related to the celebration.

Various competitions are conducted to staff and students., on the above activities. The Principal hoists the national flag from the stage and delivers his message to the gathering.

Birth/Death anniversaries of the great Indian Personalities: At the beginning of the academic year , the Head of Institution conduct staff council meeting and allocated different Birth/Death celebrations of the Great Indian Personalities. Accordingly they conducts the functions, to inculcate spirit in the students

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The College observes good number of best practicesInstitution as a wholeand departments in particulars every year. As a Institution best practice - we observe plastic free environment to protect Global warming The best two practices the college observed are submitted as attachment to this.

File Description	Documents
Best practices in the Institutional web site	<u>View File</u>
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision, mission and objectives of the institution clearly points towards a value based education combining with ICT enabled instruction. The motto of the college is "AIM HIGH" for which we continuously work to revamp infra- structure and improve teaching and learning in terms of faculty and student achievement. Although institutional performance in many areas is distinctive to its vision of many areas our major focus is on women empowerment through quality education and holistic learning. All our efforts are directed towards bringing the girl students of marginalized sections into the main stream of higher education. The Women empowerment cell in coordination with NSS unit plans extracurricular and extension activities and ensures active participation of students. In an attempt to build self confidence in the students inspiring women achievements are invited as resource persons who could help them know their potentialities health check up camps are organized with a view to identify health issues and provide medical aid. Department of Physical Education motivates the students to participate in sports. Students are encouraged to utilize gym facility in order to stay fit. Legal awareness programmes are organized to create awareness among the women students about women protection laws .

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Adikavi Nannaya University, Rajahmahendravaram. The courses offered for B.A, B.Com(Gen), B.Com(CA)& B.Sc are designed by the University and APSCHE (Andhra Pradesh State Council for Higher Education). The college being an affiliated college follows the academic calendar framed by the affiliated university. The college interweaves Activity plan provided by the Commissioner of Collegiate Education with the university academic calendar. The college adheres to the guidelines laid down by the State Government and the university in designing curricular and teaching learning practices. Principal and staff takes initiation for effective implementation of curriculum, cocurricular and extension activities through institutional curriculam plan, maintain departmental plan of action, teaching diary and synopsis. The institution drafts a specific timetable for the effective delivery and transaction of the curriculum. The Boards of Studies of the university change the syllabi periodically keeping in view of the needs of employment orientation. Remedial sessions are conducted for the benefit of slow learners. Faculty members are encouraged to participate in workshops, seminars and conferances.. During COVID pandemic, online teaching methods were introduced. The college provided G suite for teaching online and internet access 24/7. To monitor teaching all the staff members upload their classes in OTLP app.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	https://docs.google.com/document/d/liUuRc 3Ww7VETzFnoeIPAQRdg6KnlyNuc/edit?usp=shar ing&ouid=106952716895737481795&rtpof=true &sd=true

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute is affiliated to Adikavi Nanayya University ,implements curriculum prepared by the BoS. The institute has developed a structured process for implementing the curriculum. Based on it academic calender, departmental activity plans are prepared by departments.IQAC prepare institutional plan which includes all the departmental activities. HOD prepares the class timetable, and course plan for the semester. The course plan containing class timetable, semester calendar, syllabus is given to all the students and in college website. The designated faculty meets the students after the last University examination, reviews , discusses with them about the next semester. Faculty members revise the Course Outcomes of their courses, and prepare/update their lecture materials. The syllabus is enriched by adding contents beyond syllabus, to ensure achievement of the COs. Faculty members also prepare assignments and case studies in advance. They also prepare a question bank of their courses. Resources like relevant websites and e-resources are made available for advanced learners. By way of obtaining feedback IQAC monitors all the academic activities. During the pandemic, though the academic calendar is disturbed, all precautions and suggestions given by UGC and affiliated university are followed to maintain quality of teaching and examinations by using blended methods.

File Description	Documents
Upload relevant supporting documents	<u>View File</u>
Link for Additional information	https://docs.google.com/spreadsheets/d/1c mK q8WZQj6jTlguJqxRywXvLINyTA0E/edit?usp= sharing&ouid=106952716895737481795&rtpof= true&sd=true

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG

C. Any 2 of the above

programs Design and Development of
Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

9

File Description	Documents
Any additional information	<u>View File</u>
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total

number of students during the year

286

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

79

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Courses offered in the college integrate issues related to gender, environment , sustainability, human values , professional ethics . Environmental protection, tree plantation and other sustainable development programs are taken care of by N.S.S. Every year N.S.S. units undertake a host of activities in the nearby vicinity and in the adopted villages. N.S.S. organizes various environment related programs including tree plantation, plastic free drive, poster competition, etc. Various activities like quiz and poster preparation, talks are organized to create awareness about nature etc.,. The college has taken active participation in Swatchch Bharat Summer Internship . The college takes efforts for integration of ethical and human values through extra-curricular activities. Politics department help to inculcate human values among students. National festivals like Independence Day, Republic day, Gandhi jayanthi, Dr B.R.Ambedkhar Jayanthi etc., are as a platform to enlivent patriotic, moral values. Major gender issues are focused and addressed through different activities in the college by Women Empowerment Cell.On the eve of Azadiki Amruth Mahotsav, a Central Govt. initiative on the eve of independence of 75 years., all the departments had chalked out programs and implemented.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<u>View File</u>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	<u>View File</u>
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

95

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

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1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<u>View File</u>
Any additional information(Upload)	<u>View File</u>

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	https://www.sridnrgdcw.ac.in/userfiles/SS S%202020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

234

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

121

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college conforms to the egalitarian outlook of education for all. It caters the higher educational goals of the women students . The college conducts in every possible measure, strives to enhance the learning levels of its students. The students are counseled, guided , oriented at the time of admission to create awareness about the course, mode of internal assessment, end exams, curricular, co-curricular activities, rules and regulations . At the beginning of each course teachers asses the learning levels of the students in the class, their knowledge about the course and accordingly special programmes for advanced learners and slow learners are planned. Remedial classes are conducted for slow learners. In the CBCS system, students have liberty to select course subjects based on their core competence. The teachers from all departments counsel the students regarding the scope of different courses being offered as well as provide guidance in relation to the student's competence. Teachers remain available in college to clear the doubts and counsel the students even on a one to one. Advanced learners are encouraged to become class mentors. Extension lectures and exposure, industrial units, power projects, diversity rich areas, geographical sites etc. are also executed by various departments.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<u>View File</u>

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
294	17

File Description	Documents
Any additional information	<u>View File</u>

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College encourages student-centric learning through various methods such as brain storming, teachback sessions, peer teaching, Jam Session, Group Discussions, Quiz competitions, Presentations, Plickers quiz Project work in participative learning and problem solving methodologies. Students are given individual projects, assignments for focusing on self-study and to encourage independent learning. Different student support systems like Library, Computer Lab, Reading Room, ICT based classrooms .Students are trained for Basic Life skills like First Aid, Self Defense, Personal Hygiene. Beyond the classroom, college gives importance to overall development of students through extra-curricular, cocurricular, field based Projects etc., . The objective of student centred activities outside the classroom is to engage students as much as possible in learning procedures that require more than reading . Students are taken for study tours of interest in order to get familiar with the field. These activities play an integral role in allowing a practical outlook from absorption of information. The College provides for congenial environment for learning during academic sessions and creating a safe space to relax, interact, collaborate, nurture their talents and leadership capabilities. To increase the concentration in various activities, the college has framed many clubs like the Cultural Committee, Sports Committee, Red ribbon club.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Keeping in mind the peer team suggestion No.3 of 2016, the college authorities strengthend the ICT. Faculty members use ICT technology to improve the teaching and learning process. Different softwares available online is integrated with teacher's explanation and students are encouraged to learn and practice through interactive activities using LCD projectors, computer/laptops/digital class rooms. During pandemic, by providing G suite to all staff members, class work was engaged online and uploaded in Bhartpadhe. , E- mails, Whats App group, Zoom and Google classrooms are used as platform to communicate, provide material , conduct tests, upload assignments, make presentations, address queries, mentor and share information. Science faculty organise individual quiz using plickers online tool. These applications are also used to provide online education during the covid-19 situation. 24/7 wifi facility is also available in the campus. Zerox facility is also available in the library. Syllabus is made available on the college website. Student attendance, feedback are also received online from the students and faculty members. LMS portal designed by CCE is provided to students as additional learning resource. Spoken tutorial offered by IIT, Mumbai is an additional opportunity provided by the college to students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching- learning process	https://www.sridnrgdcw.ac.in/userfiles/US AGE%200F%20ICT%20TOOLS.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

${\bf 2.4.3 \cdot Number\ of\ years\ of\ teaching\ experience\ of\ full\ time\ teachers\ in\ the\ same\ institution} \\ {\bf (Data\ for\ the\ latest\ completed\ academic\ year)}$

2.4.3.1 - Total experience of full-time teachers

66

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The composition of internal examinations forms one fourth of the evaluation. Internal and practical tests are conducted at appropriate time with respect to calendar of examinations fixed by the Adikavi Nanayya University, Rajamahendravaram. Time tables and notifications of Internal assessment are circulated in the classrooms, displayed on notice boards, and uploaded on official website of the college. The teachers help students in grasping the correct essence of the questions asked, wherever such an inquiry is raised. If any error is found or is communicated, necessary corrections are duly made by the concerned and correct information is passed to the university accordingly.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	https://docs.google.com/spreadsheets/d/1v
	AbTEbljHIg2wHRVoz4_huUvGHco65ca/edit?usp=
	sharing&ouid=106952716895737481795&rtpof=
	<u>true&sd=true</u>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, timebound and efficient

The institute takes the highest care in making the examination system fool proof. Grievance, if any, are immediately addressed. Most of the grievances related to the examination are received after declaration of results by the Adikavi Nanayya University, Rajamahendravaram. The errors in their

results like marks of the internal assessment, attendance sheets, error in the bio-data etc. are immediately addressed, corrected and quickly disposed for onward submission to university by the convener, examination committee. Staff members concerned are instructed for due care and cooperation for the quick disposal of student grievances at their respective quarters. The close and continuous communication is maintained by the Coordinator Examinations with the university authorities for disposal of queries, explanations and doubts if any. As per internal practical tests are concerned, if any student pin points any academic discrepancy in the conduct of tests, the concerned teachers wholeheartedly show their concern and attention in addressing the student grievances.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	17
	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Institute has well defined learning outcomes. The vision and mission of the institution emphasizes on promoting value education through motivated trained faculty to prepare the students to accept the challenges of globalization. The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses, which includes following; Hard Copy of syllabi and course/programme Outcomes are available in the respective departments for ready reference to the teachers and students. Copy of Curriculum and Outcomes of Programs and Courses are also uploaded on the college website.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	http://sridnrgdcw.ac.in/userfiles/COS%202 020-21.pdf
Upload COs for all courses (exemplars from Glossary)	<u>View File</u>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has a systematic process of collecting and evaluating data on programme and course outcomes. Assessment for the course-level is done through continuous assessment having a particular weightage depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. The evaluation is rigorous. It is done by adjoining the marks acquired by the students to their corresponding Course Outcomes. Besides weightage for the end semester Examination (Both written examination and Practical examination) depending upon course type is also used for the process.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

34

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	https://drive.google.com/file/d/13DPY3pFa UK1-RgTtmao6_qMGuhvtSI1F/view?usp=sharing

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://sridnrgdcw.ac.in/admin/uploads/news/9347SSR%20SERVEY202

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1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

- 3.1.2 Number of departments having Research projects funded by government and non government agencies during the year
- 3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

- 3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the year
- 3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<u>View File</u>
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings during the year

5

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college partakes the spirit of service by imbibing service activities along with the curricular goals. The College regularly conducts extension activities in the Villages around Palakol aiming at the weaker sections of the societies. These programmes bridge the Higher Education Institutions with the society. This will transform the outlook of the students and inculcate leadership qualities in the youth. They will form an integral part of character and groom good administrators, responsible citizens with moral behaviour and of future. Such citizens help in nation building. The NSS units conducted the various extension activities in the academic year 2020-2021. Our NSS volunteer actively and enthusiastically assisted the service activities. The volunteers of the college NSS units disseminated awareness regarding the covid-19 pandemic in most of the villages. Posters were pasted on public places where people were given information related to use of face masks, Maintaining the Social distance , Sanitization, Use of hand wash etc. Our NSS volunteers distributed the masks among the People and motivated to follow the Covid-19 Protocol.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1c4djqqb4 woe2Rmd6JwE6g4u Wv8lO8CK/view?usp=sharing
Upload any additional information	<u>View File</u>

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	<u>View File</u>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

- 3.3.4 Number of students participating in extension activities at 3.3.3. above during the year
- 3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

60

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the-job training, research etc during the year

12

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

- 3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year
- 3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Creation and utilization of congenial environment enhances the effectiveness of teaching and learning activity. The institute ensures adequate availability and optimal utilization of physical infrastructure in order to create an environment of excellence in education through technologically innovative educational tools. The beginning of the academic year need assessment for replacement/up-gradation/addition of the existing infrastructure is carried out based on the suggestions from Heads of the departments, after reviewing course requirements, computer- student ratio, working condition of the existing equipment. The Time Table committee plans ahead for all requirements regarding the availability class rooms/labs,

laboratories, furniture and other equipment.

Distinguished features of the College include the following:

- The college ensures optimal utilization of the resources by encouraging innovative teaching learning practices like , LCD projectors, smart boards etc. Regular workshops are conducted for optimal deployment of infrastructure.
- For science stream, utilization of infrastructure is ensured through appointment of adequate staff.
- The available physical infrastructure is optimally utilized beyond regular college hours, to conduct cocurricular activities/extra-curricular activities, parent teacher meetings, Campus Recruitment Training classes etc.
- The college has upgraded IT infrastructure in view of the recent developments and change in technology to meet the teaching - learning requirements.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution utilizes its resources to provide an environment to its students where they are encouraged to excel in sports and extracurricular activities. This ensures a holistic development and an all-round personality development in students. Students are trained in sports under the guidance of a qualified Physical Educational Instructor. Systematic training and encouragement is provided to those students who show extraordinary skills in different sports. These students are selected through selection trials. They are trained and encouraged to participate in various level of competition including intra college events, inter-university. Track suits and all sporting gear are provided to the students for events. Winner and runners-up teams are duly rewarded by trophies.

Yoga awareness Programme: Yoga Day is celebrated every year and this year a one day yoga awareness was conducted for the faculty and students by expert yoga trainer.

Cultural activities: we believes in all-round development of its students. It constantly encourages them to take part in extracurricular activities to spark their interests and cultivate leadership qualities as well as team spirit. Every year the college conducts cultural programs. An open Auditorium with a capacity of four hundred students is used for conducting different types of activities.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

At present our college has more than 20,000 books / We provided two daily new papers (two in telugu and one english) to enrich the students in their day to day general knowledge. TheLibrary automation is under process., and we expect it will be completed by the end of the academic year 2021-22. With the support of our Commissioner of Collegiate Education:AP:Vijayawada, long pending vacant post of Librarian is filled up with a guest faculty. With the proactive support from the senior librarian of SRR and CVR Govt.College,Vijayawada, our college library automation is geared up.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	https://drive.google.com/file/d/1IwwhNVu2 NUwNIanvgm1VsA dXfan2xQn/view?usp=sharing

4.2.2 - The institution has subscription for		
the following e-resources e-journals e-		
ShodhSindhu Shodhganga Membership e-		
books Databases Remote access toe-		
resources		

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

nil

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

4+25=29

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The other mainstay of the college is its infrastructural facilities. In tune with the changing technology, the college is upgrading its IT facilities in fulfilling its mission. The college IT infrastructure was upgraded when special financial assistance was accorded to the college in 2020. Interactive

board, LCD Projector, Printers, high configuration PCs were installed in the college. Smart classrooms equipped with interactive board, LCD projector, Digital Podium with inbuilt system, microphone system and speakers were installed. The whole college has been made wi-fi enabled 24/7. College is also availing the lease line internet facility from BSNL.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

4.3.2 - Number of Computers

84

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<u>View File</u>

4.3.3 - Bandwidth of internet connection in the Institution

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44.	•			~

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

- 4.4.1 Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)
- 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

nil

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college is committed to provide infrastructure to the maximum possible extent to enable quality and excellence in teaching, research and holistic development of the students. The subordinate staff of the college maintain infrastructure facilities such as classrooms, labs, virtual class rooms etc. Recognising the importance of ICT as a complementary process in Education the college is making continuous efforts to upgrade the software. The college is thankful to commissioner of collegiate education for providing virtual classroom. The college administration in coordination with the ICT committee makes plans and decides on strategies regarding this matter. A stock register is kept for the maintenance of equipment available by the respective HODs. As there is no regular librarian two faculty members are designated in charge to support and maintain library requirements. The college has an Indoor stadium and Gym facility which are efficiently maintained by the Physcial director with the help of support staff. The sports committee members and students assist the PD in conducting sports .

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

277

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

4

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<u>View File</u>
Details of student progression to higher education	<u>View File</u>

- 5.2.3 Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)
- 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution is committed to groom the students all round personality by creating a system of representation which paves way for inculcating responsibility and accountability. We established student council and its aim is to provide a platform to the participates in the administrative, academic and cultural activities of the institution. The college has an active student union and students are nominated as members of various committees. The student union is formed on merit basis. A third year student who scored the highest aggregate for the last 2 years is nominated as the chairperson. There are various

office bearers in the student council who facilities the operational work of the committee. The student council along with class representatives is sworn in to office at the investiture ceremony which is normally held as part of fresher's Day. The committee plans and executes events like Independence Day, Republic Day, Sports Day, Annual Day. Students play key role in making resolutions and taking remedial measures in Grievance Redressal, Women Empowerment, Literacy committee etc. Student mentor representative of IPR Cell encourages creation and innovation ideas, spreading awareness copyrights, plagiarism and the significance of intellectual property rights.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has started the process of registering the Alumni Association. DNR College has been in the fore front in ensuring

enhanced participation of alumni so as to receive better inputs, which in turn helps the overall development of the institution. The college has an Alumni association which is aware of the significance of giving back to ones alma mater. The college is constantly exploring new ways of engaging with alumni to promote its quality education. During informal visits and alumni meet they share their experiences with the students which boosts up their morale. Their activities include.

- Initiatives to promote alumni awareness, engagement and commitment to the alma mater.
- Assist current students in career planning and guides students in professional development.
- Remain constantly informed about the college and its activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	<u>View File</u>

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is "College developing into an institution of excellence, a lighthouse of genuine, reliable and unbiased knowlegde, leading to enlightening of minds and help students to meet economic, social and environmental challenges and to become active participants in shaping the future world". The mission of the college is "To impart quality education for all round development of students".

- To foster interest in research and inquiry.
- To develop community sense through extension work.

- To inculcate moral values and leadership qualities among students.
- To promote peace and harmony for better work.
- This is being translated through effective governance.
- The collegeis headed by the Principal Various committees comprising members of staff are involved in curricular and co-curricular affairs and administrative functions
- . The heads of the departments are authorised to monitor the routine functions at the departmental level.
- An environment of equity and democracy is setup to conduct affairs in smooth and satisfactory manner.
- Online teaching, monitoring (LMS/Bharat Pade, using CFMS for financial transactions)On line admissions, on line scholarship. Online attendance posting through Jnanbhoomi portal are the new initiatives adopted.

File Description	Documents
Paste link for additional information	https://docs.google.com/document/d/1ZJuOv EdHhAyCloThwG76FjokRAauiKpN/edit?usp=shar ing&ouid=106952716895737481795&rtpof=true &sd=true
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college follows an ideal model of management which encompasses decentralization of authority and participation by all stake holders. The institution ensures transparency with a clear budgeting, auditing and appropriate accounting system in financial management. The college has a mechanism for delegating authority and providing operational autonomy to various functionaries to work towards decentralized governance system. CPDC, faculty, students, parents and alumni are encouraged to share their ideas, opinions and give suggestions regarding various issues and grievances during periodical meetings with the concerned stake holders.for instance, a staff meeting was conducted to discuss detailed course of action including financial implications and resolutions were taken. Afterwards, CPDC, college level committees and student council come together and chalk out action plan.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/perspective plan is effectively deployed

Students are admitted through online admission. JKC Career Guidance cell are constituted to provide all possible opportunities to students to choose appropriate career. The college has an excellent library which is periodically upgraded. . The college has a language lab and a computer lab with 30 systems each. Under RUSA we purchased 50 computers and arranged 4 digital class rooms to improve teaching . The college makes continuous efforts to promote research. Faculty forum of the college provides an excellent platform to facilitate open discussions which can help foster a more collaborative environment . The affiliating university frames the semester wise modules of examination and evaluation. The external assessment to internal assessment ratio is 75:25. During the semester there will be two mid tests for 15 marks each. The average of two tests will be taken for internal marks. Weightage will be given to co curricular and extracurricular activities. Since the college is an affiliated one, it has no autonomy to design curriculum . At the beginning of the academic year we prepare curricular plan. The aspects considered for inclusion are: Quality enhancement and improvement in teaching-learning environment. Enhancement of student support systems to be more innovative.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our College is governed by Commissioner of Collegiate education, Higher Education Department, Govt of Andhra Pradesh., which has the responsibility to take care of all the colleges in the state of AP. However, the administration of Sri DNR Govt.Degree College for Women, Palakol is the responsibility of the Principal who is directly accountable to the Commissioner of Collegiate education, Higher Education Department, Govt of Andhra Pradesh. The Principal is involved in overlooking the implementation of plans of the College. She ensures that regular day to day operations are properly conducted, through feedback from conveners, teaching and non teaching staff. The Heads of Departments ensure that the plans communicated to them by the Principal are implemented systematically. The committees for curricular and co-curricular activities are formed at the beginning of the year and are assigned the tasks according to the institutional plans, that enhance overall development of students. The committees include Administrative Committees i.e., Examinations, Scholarships, Discipline, Sports, Admissions, Library, etc. For the smooth conduct of all administrative activities according to requirements of academic bodies and government rules, there are the committees headed by senior faculty to guide the functioning. A senior faculty is nominated as Vice Principal to look after the academic and administrative matters.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<u>View File</u>

6.2.3 - Implementation of e-governance in	
areas of operation Administration Finance	
and Accounts Student Admission and	
Support Examination	

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	<u>View File</u>
Any additional information	<u>View File</u>
Details of implementation of e- governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Sri DNR Govt. Degree College for Women, being a college of the Government of Andhra Pradesh Government offers many welfare schemes for all its employees. Summer vacation to both teaching and non-teaching staff, The order is issued by the CCE, higher education department, which is strictly followed by the college. The government has provided GPF, Ap Group Life Insurance Group Insurance scheme to the Staff (Teaching and Non -Teaching) of the College. This helps the staff at the times of need. Child care leave, Maternity leave, speacial casual leave for women employees, Provident fund for the employees of the college. Medical Insurance facility for the employees of the college. Casual leave of 15 days for the employees are the welfare schemes implemented and followed by the college. All COVID SOPs issued by UGC/State Govt.are followed in academic and administrative matters. During Covid pandemic staff are allowed work from home also. Staff who suffered from covid were also provided paid leave.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz.,
Orientation / Induction Programme, Refresher Course, Short Term Course during the
year

15

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

Annual Self Appraisal Report for teaching faculty. The institution monitors performance appraisal system through submitting of ASAR of the staff. The ASAR reflects the details of refresher / orientation course/ workshops etc. that the teacher attended during a particular period as it is deemed mandatory for promoting in next grade. The stock of teaching performance is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. The evaluation of courses taught and average number of clock works in a week are computed. Due consideration is given to the evaluation of innovation for special contribution made by the teacher. The involvement in the welfare of students and community work is given due weightage for monitoring performance. During appraisal the teacher is given opportunity to pen down any special achievement made by him in the field of his subject, that can upgrade his overall performance. Teacher is given opportunity to note down the difficulties that he is facing while discharging his assignment. Not only this, his valuable suggestions/ measures are also sought for evaluating his observation for the betterment of Institution. The principal then grades the teachers on the overall report and recommends higher authorities for further action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

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6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has a well placed auditing system. The accountant general is the external auditor for the Government institutions. The audit team is deputed by CCE Or RJD performs the internal audits periodically for the funds released from various external bodies such as UGC, RUSA etc. shall be audited by the CA hired by the institution. Internal committees are formed to perform internal check of the amounts utilized. Financial audit of the accounts is an important process and is strictly followed by the Sri DNR Government Degree College for Women, Palakol. The college undergoes an external audit conducted by higher education department and Account General office. They verify and confirm all finance related documents. Report of audit is submitted to higher education department and AG office. In case of query, documents are sent to college for clarification. All the process in the college is strictly monitored by the principal. The copies of the audit are also preserved in the college for records. Depth inspection was conducted by RJD during July 2021.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-g	government bodies	, individuals,	Philanthropers
during the year (INR in Lakhs)			

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is run by the Government so the funds to be utilized are primarily allotted through the Higher Education, Department of Andhra Pradesh. Funds to be allotted for the institution go through the exercise of forming annual budget as per requirement. The same is being discussed with chief Accounts Officer / Financial Advisor for allotment of funds under different heads. The allotments are made to institution throughout financial year through the application of Budget Evaluation and Management System (BEAMS). Optimum end use of the funds is made as per the rules and regulations and is subjected to audit by the government. Within the institution funds are mobilized out of a specific percentage of the fee collected from the students. These funds are grouped under heading "Local Funds". These funds are utilized for the benefit of students and for meeting other minor expenses of the college. To ensure the optimum end use of these funds college development and purchasing committees are framed. RUSA FUNDS are utilized through a co.oridnator and members nominated by principal for equipment, books and for renovation and construction works which are executed by APEWIC. (a state government constructing agency).

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/14fhmuIMb A-6sVoySpFNVo_hNgo76m_ez/view?usp=sharing
Upload any additional information	<u>View File</u>

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for

institutionalizing the quality assurance strategies and processes

The IQAC of the college conducted FDP to inculcate usage ICT, about the teaching online class using Zoom and conducted hands of practice. we conducted spoken tutorial for all students using the services of IIT Bombay. At about 300 students participated different online courses.

All the faculty members are encouraged and supported to participate in Orientation, refresher courses, Workshops, Seminars conferences.

- Teachers with Ph.D are also encouraged and motivated to act as research guides for the research schola
- The poor and needy students are provided with financial aid out of the college local fund.
- The college administration provides the transport facility to the needy students at the lowest possible bus fare.
- The college also provides platform for the students to participate in Intra-College and Inter-College level debates, competitions, Quiz.
- Regular meetings of IQAC are conducted under the chairmanship of Principal with the fixed agenda and suggestions are taken from all the members of IQAC for improvement and better implementation of curriculum.
- All the teachers are encouraged to use audio-visual teaching aids, for effective teaching-learning processes. Almost all the laboratories are provided with charts, models etc for effective teaching-learning process. LCDs are installed in smart classrooms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college is striving hard to introduce various initiative incorporating suggestions recommendations given by NAAC PEER TEAM. The college introduced B.Com(CA) in 2019-20 and M.Com course was provisionally sanctioned and will be started from

the academic year 2022-23. The IQAC of the college, FDP to inculcate usage ICT tools in day to day teaching learning and evaluation and conducted hands of practice. After the completion of the 3 day FDP all the staff took classes on online mode, and the IQAC of the college monitored the classes and the links are enclosed herewith as attachments. Departments of Chemistry, Computer science, Commerce, Telugu and Physics conducted national online quizzes using google forms. As a second initiative of IQAC conducted spoken tutorial for all students using the services of IIT Bombay . At about 300 students participated different online courses like Suit writer, Suit impress, PhP with SQL etc and some of the completed and obtained certification from IIT Mumbai. In this regard we feel it is a privilege that 16 faculty members also completeted MOODLE LMS successfully using the IIT Mumbai, spoken tutorial platform.SSS suggested by NAAC is being implemented.

File Description	Documents
Paste link for additional information	https://www.sridnrgdcw.ac.in/userfiles/SS S%202020-21.pdf
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://drive.google.com/file/d/1xfAx-LSr fnGHJludHdd-PeucjME9pku3/view?usp=sharing
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute believes in gender equality and makes effort towards Gender sensitization. It believes that educated girls are an asset not only for the college and family but also for the whole society.

- Women Empowerment Cell is led by a senior faculty. It is a good and healthy sign of academic work place that no pronounced complaint has been lodged by any girl student. Various moral and religious lectures from time to time, by scholars play a pivotal role in controlling any type of deviant behavior.
- Counseling: The female faculty in particular are advised to counsel girl students in class, library, common room to educate about sexual harassment either collectively or individually. The teachers are further instructed to counsel in cordial and cooperative manner so that senses of belonging and loving care prevail among the student. For personal hygiene awareness, lady doctorsare invited to interact with students .There is no report of ragging in the campus as it seems that the concept of ragging is completely erased from the minds of students. The ragging now is deemed historical and archived practice.
- Common Room: The College has a common room where first aid facility is provided.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1ZGtxCGz6 abkJsjieS7bGWGEwZbO5matY/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: For collecting the solid waste from nook and corner of the campus substantial number of dustbins are installed. Most of the waste collected is biodegradable. The minimal amount of non biodegradable is mostly burnt in pits. The biodegradable portion too is dumped in pits for decomposition over time. The solid biodegradable waste collected from the parks, play field after use of lawn mower and bush cutter is collected and dumped for decomposition to be used as a source of bio fertilizer. During the autumn season a large quantity of fallen dry leaves are collected and dumped to decompose for manure.

Liquid waste: All the liquid waste from washroom, bathroom is Collected into soakage pits through systematic drainage. Zero Percent leakage of waste water is ensured.

E- Waste management: The College has minimum e-waste. The waste if any is sold to vendors for recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.5 - Green campus initiatives include

- 7.1.5.1 The institutional initiatives for greening the campus are as follows:
- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of Bicycles/ Battery powered vehicles
- 3. Pedestrian Friendly pathways
- 4. Ban on use of Plastic
- **5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	<u>View File</u>

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio economic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. Commemorative days like Women's day, Yoga day also promote tolerance and harmony. Institute has code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students and employees are senitized about the constitutional obligations: values, rights, duties and responsibilities of citizens. 'Human Values and Professional Ethics' is taught as a skill course for all the first year students irrespective of their branch of study. It includes the value system and social obligations. The commemoration of days

of national significance inculcates patriotism among the students. Republic Day is one such instance, where in the constitutional framework of India is related with its qualities of sovereign, socialist and republic. The commemoration of the Constitutional Day signifies the obligation of every individual in the society about the duties and rights. The accommodative and broad frame work of constitution as a guidebook for the conduct of nation is explained to the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To inculcate and create true spirit of Nationalisam.the institution organizes national festivals and birth/death anniversaries of the great Indian Personalities like Mahatma Gandhi, Dr..B.R.Ambedkar, Sarvepalli.Radhakrishna garu etc..Smt.JyothibapPula. Republic Day, Independence Day .,by including the activities in the Institutional Plan at the beginning of the academic year.

Special Committees consisting members of teaching faculty and students are formed to take up various activities related to the celebration.

Various competitions are conducted to staff and students., on the above activities. The Principal hoists the national flag from the stage and delivers his message to the gathering.

Birth/Death anniversaries of the great Indian Personalities: At the beginning of the academic year, the Head of Institution conduct staff council meeting and allocated different Birth/Death celebrations of the Great Indian Personalities. Accordingly they conducts the functions, to inculcate spirit in the students

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The College observes good number of best practicesInstitution as a wholeand departments in particulars every year. As a Institution best practice - we observe plastic free environment to protect Global warming The best two practices the college observed are submitted as attachment to this.

File l	Description	Documents
	practices in the tutional web site	<u>View File</u>
Any	other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision, mission and objectives of the institution clearly points towards a value based education combining with ICT enabled instruction. The motto of the college is "AIM HIGH" for which we continuously work to revamp infra- structure and improve teaching and learning in terms of faculty and student achievement. Although institutional performance in many areas is distinctive to its vision of many areas our major focus is on women empowerment through quality education and holistic learning. All our efforts are directed towards bringing the girl students of marginalized sections into the main stream of higher education. The Women empowerment cell in coordination with NSS unit plans extracurricular and extension activities and ensures active participation of students. In an attempt to build self confidence in the students inspiring women achievements are invited as resource persons who could help them know their potentialities health check up camps are organized with a view to identify health issues and provide medical aid. Department of Physical Education motivates the students to participate in sports. Students are encouraged to utilize gym facility in order to stay fit. Legal awareness programmes are organized to create awareness among the women students about women protection laws .

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<u>View File</u>

7.3.2 - Plan of action for the next academic year

The college aims at excelling its own set standards of earlier years while emulating the benchmark in accomplishing it mission. It has led to the introduction of online teaching, learning and evaluation. In tune with the changing trends and needs the college envisages to organize webinars of national

level on varied subjects of academic diversity. It is as conceptualized to organize a teachers' training programme online, aspiring to sharpen the skill set of faculty members. The provisional permission accorded to the institution to start a programme in M.Com.from the academic year 2022-23

- Ø To conduct various seminars/webinars at national level on varied subjects to help the students teachers to adjust to the changing situation.
- Ø To organize a faculty development programme to update the staff on new technologies.
- Ø The department of Zoology plans to conduct short term certificate course in mushroom cultivation.
- Ø To strengthen the Alumni to tap the resources.
- Ø To strengthen the communication skills instudents to fit for market.
- Ø To organize regular faculty programs with the support of Commissionerate of Collegiate Education Andhra Pradesh.
- Ø To strengthen the collaboration and linkages with industries by various departments.
- Ø To promote research culture among staff.